

Minutes of a meeting of Scarning Parish Council held online on 15 March 2021

Present: C Farnham (Chair), T Abel, F Bradford, S Bunn, C Druce, C Hewson, I Semmons, N Parsons, M Steward. In attendance: N Hartley (Parish Clerk) Cllr P Hewett (Breckland Council) and Cllr L Turner (Breckland Council). Cllr W Richmond (Norfolk County Council). One member of the public.

1 Public Participation

It was noted that Breckland Council had fined a member of the public who threw his McDonalds litter from his car and which was traced back to him.

Cllr Hewett was thanked for providing more litter pickers for the parish.

It was noted that garden waste had been left in the area opposite Chestnut Road. The Council will write to nearby residents asking them to report flytipping.

2 Report from Norfolk County Councillor

Cllr Richmond noted that the Parish Council's two Parish Partnership Scheme bids had been successful. He noted there was a vacancy for a new school crossing patrol officer.

3 Apologies

None.

4 Declarations of Interest

None.

5 Minutes

It was **RESOLVED** to approve and sign as soon as practicable the minutes of the meeting held on 15 February 2021 as a true and accurate record.

6 Matters Arising

None.

7 Planning

7.1 Breckland Council decision

Asam Investment Ltd, 3 Scarning Fen
Ground floor single storey rear extension

3PL/2021/0006/PNE
Prior approval not required

7.2 Application considered

1, The Watlings
Proposed garage conversion and extension to rear

3PL/2021/0245/HOU
No objection

8 Finance

8.1 It was **RESOLVED** to make the following payments in accordance with the Budget:-

Chq 102245 Parsons & Co, printing third newsletter, £207.92
102246 Parsons & Co, Land Registry search re Cooper Terrace, £6
102247 Notice Board Company (UK) Ltd, noticeboard for Scarning Playing Field, £1,090.80
102248 HMRC, clerk's PAYE, £205.92
102249 N Hartley, reimbursement of Zoom payment (February & March) £28.78
102250 N Hartley, reimbursement of expenses, £235.87
102251 Cheque not used
102252 Jemco, signs for Blackthorn Drive play area, £41.53
102253 Community Action Norfolk, annual membership, £50
102254 N Hartley, reimbursement for purchase of litter pickers, £16.99
102255 Dereham Cancer Care, donation to running costs (replacement cheque) £100
102256 Westcotec Ltd, new solar lamp (Dereham Road near Black Horse Close) £2,160
102257 NGF Play Ltd, replacement rower at Blackthorn Drive play area, £2,499.60

8.2 The following payments had been received:-

E Bush, rent in respect of former Highway Surveyors land at Daffy Green, £5
Scarning Playing Field Committee, annual peppercorn rent, £0.05
N Hartley, salary adjustment (overpayment) to 31 March 2021, £93.27
Scarning Village Hall, advertisement in Beacon, £25

8.3 It was noted that the clerk will be added to the Current Account as a signatory in order to be able to authorise payments for online banking

9 Internal Control Officer's report

Cllr Parsons noted that he had carried out the required checks and everything was in order.

10 Clerk's report

The meeting received a copy of the Clerk's report.

11 Internal Control Policy

The Council reviewed its Internal Control policy. It was **RESOLVED** to approve the policy.

12 Risk Management Policy

The Council reviewed its Risk Management policy and Assessment. It was **RESOLVED** to approve the policy and assessment.

13 Parish Council Strategy

Cllr Semmons noted that it would be helpful if the Parish Council carried out more public consultation as to what residents want. He suggested initiating a two/three year plan for the Council. It was **RESOLVED** to set up a working group comprising parish councillors and volunteers, and to carry out a Village Appraisal.

14 Beacon Newsletter

Cllr Farnham has been photocopying six copies of the Beacon. It was **RESOLVED** that henceforth the Parish Council should carry this out.

15 Parish Directory

Cllr Farnham suggested the Parish Council print a directory of contacts and information. The Council felt that such information would be better placed on the village website.

16 Speed Limit on Dereham Road

Cllr Parsons noted a request on behalf of residents to reduce the speed limit on Dereham Road. He noted that greater enforcement was needed. Cllr Hewson has applied to the Police to establish a Community Speedwatch group. The clerk will chase why he has received no reply. Cllr Hewson will move the SAM2.

17 Green Lane

It was noted that further damage had been caused to Green Lane. The Parish Council is doing what it can, but responsibility for the Lane remains with Norfolk County Council. Norfolk County Council has said that it would not consider a permanent Traffic Regulation Order at this time, as the damage to the Lane is a recent occurrence and they need to monitor the situation. A temporary Traffic Regulation Order might be considered for a period, or over the winter months, if the situation deteriorates. There is no option to install barriers to prevent unwanted vehicular use as it is a Byway Open to all Traffic.

The Parish Council has carried out some repair work to the track. It was **RESOLVED** that the Parish Council should continue to report the damage to Norfolk County Council and ask them to repair the track each time. The Council will publish the contact details at Norfolk County Council so that residents can lodge their comments/complaints.

The Council **RESOLVED** to make a formal request to end the status of Green Lane as a Byway Open to All Traffic.

18 Footpaths and Bridlepaths

The Council received a request to convert the parish footpaths to bridlepaths. It was noted that several of the footpaths are not suitable for horses and that if they were to be converted the Council may face complaints from users if the footpath is damaged by horses. It was **RESOLVED** to leave the position as is.

19 Repairs to Blackthorn Drive Entrance to Water Meadows

The Council would like to improve the entrance to the Blackthorn Drive playing field near the stream. The Council considered two quotes. It was **RESOLVED** to appoint Simon Mansfield to carry out the work.

20 Repairs to TROD on Water Meadows

The Council would like to repair the TROD. The Council considered two quotes. It was **RESOLVED** to appoint Simon Mansfield to carry out the work.

21 New Flower Box

The Council considered a proposal for a new flower box on Dereham Road (near Black Horse Close). It was **RESOLVED** to appoint Tim Abel to carry out the work pending approval from Norfolk County Council.

22 Parish Memorial

Cllr Hewson proposed a parish memorial to those who have died of Coronavirus. It was **RESOLVED** to revisit this idea at a later date.

23 Jubilee Celebrations 2022

Cllr Farnham outlined a draft timetable of events, among them a fete, art exhibition, flower festival, drive in cinema. Cllr Semmons proposed a picnic on the Water Meadows. Cllr Parsons suggested a classic car display. Events will tie in to the 75th anniversary of the Shipdham Lane Playing Field.

24 Items for Inclusion in next agenda

None.

25 Next Meeting

The next Parish Council meeting will be held online on 19 April 2021 at 7.30pm.

A resolution was passed (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential items.

26 Evaluation of the Council's Assets

The Council considered a report of its assets. It was **RESOLVED** to hold a full evaluation in abeyance until after the village tour in June.

27 Proposal to Sell Former Highway Surveyors Land (Chapel Lane)

The Council considered a proposal to sell the former Highway Surveyors Land at Chapel Lane. In view of the above it was **RESOLVED** to hold the matter in abeyance until after the village tour in June.

There being no further business, the meeting was closed at 9.15pm.

**Minutes of a meeting of Scarning Fuel Allotment Charity
held online on 15 March 2021**

Present: C Farnham (Chair), T Abel, F Bradford, S Bunn, C Druce, C Hewson, I Semmons, N Parsons, M Steward. In attendance: N Hartley (Clerk to the charity)

Request to have pigs on allotment

The charity had received a request from one of its tenants to have pigs on his allotment. The lease does not allow livestock. The charity felt that it may be left open to complaints from neighbours from any noise/smell. It was **RESOLVED** not to allow the request.

There being no further business, the meeting was closed at 9.25pm.