

## **Scarning Parish Council's Community Award 2025**

### **What is the Purpose of the Award ?**

The Parish Council aims to recognise the achievements of those individuals and groups who voluntarily and selflessly improve the lives of those around them; and to make an award to those who have made an outstanding contribution to the improvement of the parish of Scarning. Do you know an individual or organisation, whose service to the community deserves to be recognised ? If so, please make a nomination.

### **Who can be Nominated ?**

We welcome nominations for individuals of any age living in Scarning and for not-for-profit local organisations. The main criteria is that Scarning residents must have benefited from the work of the nominated individual/s, whether this is through a local organisation, or from activities undertaken by themselves.

Please note that if you wish to nominate a person under the age of 18, we will need the permission and contact details of that person's parent or guardian.

### **Who can Make a Nomination ?**

Any individual or organisation can make a nomination. There are no age restrictions on individuals making a nomination.

### **When Can Nominations be Made ?**

Nominations are accepted between the beginning of June and the end of February each year. The nominations will be considered at the Parish Council's March meeting and the Award will be presented at the Annual Parish Meeting in April.

### **How do I make a Nomination ?**

Please complete the Nomination Form below and return it to the Parish Council by email ([scarningclerk@btinternet.com](mailto:scarningclerk@btinternet.com)) or to Oakleigh House, Shipdham Lane, Scarning, NR19 2LB.

### **Terms and Conditions**

- Multiple applications from the same person will not be accepted
- Existing parish, District and County councillors are not eligible for nomination, nor are Parish Council employees
- The successful award winner will be decided by Scarning Parish Council
- The Parish Council reserves the right to not make an Award
- The Award winner will receive a plaque bearing their name and a certificate acknowledging their work

**Scarning Parish Council Community 2025 Nomination Form**

Thank you for taking the time to nominate a resident of Scarning. Before you begin, please fill in your details below so that we can contact you if we need further information:

Your name .....  
Name of Organisation (if applicable) .....  
Address .....  
.....  
Contact phone number .....  
Contact email address .....

The name of your nominated person/organisation .....  
How do you know of this person/organisation .....

Please describe the contribution to the community made by this individual or organisation, including the nature of their contribution, how long this has been for, and who has benefited

**Please return this form to [scarningclerk@btinternet.com](mailto:scarningclerk@btinternet.com) or Oakleigh House, Shipdham Lane, Scarning, NR19 2LB by no later than 28 February 2025.**

All personal information will only be used for the purposes of the administration of the Scarning Parish Council Inspiration Citizen Award. All personal information other than the name of the winner will be destroyed at the conclusion of that year's award.